

Minutes of the meeting of the Maine Criminal Justice Academy Board of Trustees held at the Maine Criminal Justice Academy Board Room on May 5, 2006.

Board Members Attending

Sheriff Lloyd Herrick
Ms. Janet Richards
Representing Commissioner Michael Cantara
Chief Jerry Hinton
Deputy Chief Amy Berry
Sergeant Mark Warren
Representing Colonel Thomas Santaguida
Lieutenant William Snedeker,
Representing Colonel Craig Poulin
Ms. Roberta Tibbetts
Ms. Linda Smithers
Mr. Laurel Daigle
Mr. Richard Davis
Mr. Richard Harburger
Ms. Lois Reckitt
Ms. Lisa Webster

Board Members Absent

Mr. Brian MacMaster, Chair,
Representing Attorney General G. Steven Rowe
Mr. James Ferland
Mr. Wesley Andrenyak, Secretary
Representing Commissioner Martin Magnusson
Sergeant Travis Roy

Participants

Mr. John Rogers, Academy Director
Mr. Alan Hammond, Assistant Director
Mr. Jim Lyman, Training Coordinator
Mr. Eric Parker, Training Coordinator
Mr. Jack Murphy, Training Coordinator
Sergeant Russell French, Kittery Police Department
Officer Robert Byrnes, Kittery Police Department
Deputy Chief Steven Trahan, Fairfield Police Department
Officer Toby Blodgett, Fairfield Police Department

Item One on the Agenda: Call to Order

Vice Chair Herrick called the meeting to order at 10:02 A.M.

Item Two on the Agenda: Roll Call

Vice Chair Herrick asked the Board Secretary to read the roll call.

Item Three on the Agenda: Minutes of the Previous Meeting

Chief Hinton moved and Ms. Tibbetts seconded.

MOTION: To accept the minutes of April 7, 2006, Board of Trustees meeting as presented and to be placed on file.

Motion Carried.

Item Four on the Agenda: Certifications

A. Basic Law Enforcement Training Program Waiver

Mr. Murphy presented a request for a waiver of the Basic Law Enforcement Training Program for Officer Robert Byrnes of the Kittery Police Department.

Mr. Daigle moved and Chief Hinton seconded.

MOTION: To approve a waiver of the Basic Law Enforcement Training Program for Officer Robert Byrnes of the Kittery Police Department.

A discussion ensued.

Motion carried.

As an addition to the agenda Mr. Murphy presented a request for up to a 180-day extension to attend the Basic Law Enforcement Training Program for Officer Toby Blodgett of the Fairfield Police Department. Officer Blodgett and Deputy Chief Trahan were present.

Chief Hinton moved and Mr. Daigle seconded.

MOTION: To approve the extension for Officer Toby Blodgett of Winslow Police Department to attend the Basic Law Enforcement Training Program. The extension would be to the first day of the next class, August 14, 2006.

A discussion ensued.

Motion carried.

B. Law Enforcement Executive Certification

Mr. Hammond presented a request for Executive Certification for Commander Kevin Schofield of the Brunswick Police Department.

Ms. Smithers moved and Mr. Daigle seconded.

MOTION: To approve Executive Certification for Commander Kevin Schofield of the Brunswick Police Department.

A discussion ensued.

Motion carried.

As an addition to the agenda, Mr. Lyman presented a request for Intermediate Certification for Officer Joseph Jackson of Winslow Police Department.

Chief Hinton moved and Chief Dep. Berry seconded.

MOTION: To approve Intermediate Certification for Officer Joseph Jackson of the Winslow Police Department.

Motion carried.

C. Crash Reconstruction Specialist Certification

Mr. Lyman presented a request for Crash Reconstruction Specialist Certification for the following individuals.

Officer Christopher D. Watson, Orono Police Department
Trooper Terry H. Michaud, Maine State Police
Officer David S. Ruger, South Berwick Police Department
Officer John T. York, Presque Isle Police Department
Officer Christopher D. Shaw, Augusta Police Department

Mr. Harburger moved and Ms. Smithers seconded.

MOTION: To approve Crash Reconstruction Specialist Certification for the above individuals as presented.

Motion carried.

D. Course Certification

Mr. Hammond presented a request for Course Certification for “DARE Officer Supplemental Lesson: Bullying.”

Ms. Reckitt moved and Mr. Daigle seconded.

MOTION: To approve Course Certification for “DARE Officer Supplemental Lesson: Bullying” as presented.

A discussion ensued.

Motion carried.

Item Five on the Agenda: Criminal Convictions and Waiver Requests

None at this time.

Item Six on the Agenda: Complaint Committee Report

Nothing at this time.

Item Seven on the Agenda: Committee Reports

Deputy Chief Berry stated that the *Administrative Rules Committee* continues to work on the specifications for retired law enforcement officer’s certification of firearms training and qualification to allow them to carry concealed weapons under the Federal “Law Enforcement Officer’s Safety Act of 2004.” The Committee will present a specification for consideration at a future meeting.

A discussion ensued.

Ms. Webster presented the Nomination Committee’s Report. Nominations are Mr. Brian MacMaster as Chair, Chief Jerry Hinton as Vice Chair, and Mr. Wesley Andrenyak as Secretary.

Mr. Harburger moved and Mr. Daigle seconded.

MOTION: To elect the slate of officers as presented: For Chair, Brian MacMaster, for Vice Chair, Chief Jerry Hinton, and for Secretary, Mr. Wesley Andrenyak.

Motion carried.

Item Eight on the Agenda: Reports from the Board Chairman

None in his absence.

Item Nine on the Agenda: Reports from the Director

1. General Items:

- Point out and thank Sgt. Mark Warren for the Maine Warden and Maine State Police print. His wife painted the originals
- We are still progressing with BGS in having a gravel parking lot built at the lower end of Oak Grove Road, near Route 201. We are planning a lot about 300 X 300 feet with a 100-foot entranceway.
- I have the Board of Trustee Lapel Pins for the Board. Pass them out. I'd like to thank Wes Andrenyak for all his work on this project.
- The Mechanic of Arrest, Restraint and Control (MARC) manual is finally done after about a 1.5 years of work. Many people helped with this manual. I want to thank Deputy Chief Amy Berry for her written clarification of the "Situational Use of Force Options" that is included in the manual. I also want to thank the Board for starting the ball rolling on this issue by changing the standards to this mandatory policy. Our lead MARC instructors are teaching this method. I will provide a CD of the manual to any Board member that wishes one.
- The 2006 Training Catalog should be out by the end of this month. It will be put on our web page.

2. Basis Law Enforcement Training Program (BLETP):

- The 10th BLETP started on 01/23/2006 with 64 Cadets. 3 weeks from now, on May 26th at 1000 hours, we will have graduation. Governor Baldacci is our keynote speaker. There will be assigned seats for Board member who would like to attend near the front.
- One Cadet has failed EVOC and will have to come back to the 11th BLETP for that training providing his Chief asks for an extension and the Board grants it.
- Jeff Peterson from Channel 8 News came up and did a Part 2 piece on the "Recruitment of Women in Law Enforcement." This will air at 1800 hours on Friday May 12, 2006. Part 3 will be on graduation day.
- 10th BLETP completed a Community Service project for the Town of Vassalboro. This was their idea, and the first for any BLETP, they are in hopes that the 10th BLETP has set the bar of futures classes to follow for a project of this type. The class raked and picked up brush at 2 cemeteries on Oak Grove Road, as well as the area around the Vassalboro Town Office. For those of you who do not know, the Town has donated their fire station as a command center and several of its buildings for crime scenarios during practical week for every BLETP to date.
- The 10th BLETP also worked with Sue Warner, one of my secretaries who is working on a master gardener project, to clean up the original oriental garden to the left of the main entrance. This is the 2nd class to help on this project. The class also cleared the brush away from a triangular piece of lawn area, just below the main parking lot.
- The 11th BLETP has 113 names, including 54 John Doe slots at this time.

3. MCJA Budget Issues:

- I did a cost analysis of the Academy fee schedule that we currently use and have determined that at this point the Board and the Commissioner does not need to raise any fees. We are financially sound. The Chiefs and Sheriffs should be happy. I will be addressing the Maine Chiefs and Maine Sheriffs about the use of the Skid Car for training purposes as it relates to fees and report back to the Board if any changes are needed.

Other Issue:

- The University of Maine at Fort Kent has partnered with the Maine Criminal Justice Academy to offer the Law Enforcement Pre-Service (LEPS) program. UMFK has

developed [Crij 265 Law Enforcement Pre-service](#), a 3-credit course that meets the requirements of the Academy's LEPS course. Instruction will be provided by UMFK faculty, practicing law enforcement officers and instructors from the Academy who will be teaching via teleconferencing technology from Vassalboro.

- The 15-week off-site program will be delivered via distance education technology, primarily ITV. This will begin in the Fall of 2006. Classes will meet two nights per week.
- For the first time UMFK will be offering the 2-week full time residential program 100 LEPS course beginning June 12. This will duplicate the existing program as it is offered at the Academy facility.
- Alan has worked very hard to get the annual report out. He will address you on this draft copy.

Mr. Hammond presented a draft of the annual report to the Board members and asked for input by Monday May 8th.

Item Ten on the Agenda: Old Business

Ms. Smithers moved and Mr. Harburger seconded.

MOTION: To Approve the Student and Cadet Disciplinary Codes as presented.

Motion carried.

Item Eleven on the Agenda: New Business

None

Item Twelve on the Agenda: Adjournment

Mr. Harburger moved and Chief Hinton seconded.

MOTION: To adjourn the meeting of May 5, 2006.

Motion carried.

Vice Chair Herrick adjourned the meeting at 11:15. The next meeting is scheduled for June 2, 2006, at 10:00 A.M. at the Maine Criminal Justice Academy in Vassalboro.

WESLEY ANDRENYAK, Secretary